



Vehicle Export Procedure

(Registered in Puerto Rico)

___ Identification with photo of the Exporter and / or Authorized Person (Current driver's license - Original). Identification with photo of the consignee (ID or Passport).

___ License of the original car (N / A for Heavy Machinery or Equipment).

___ Original Vehicle Ownership Title.

___ Commercial Invoice of Machinery or Notified Heavy Equipment.

___ Export Receipt \$ 10.00 (Code 5122) for light motor vehicles. Proof of Exportation \$ 50.00 (Code 5122) for Machinery and / or Heavy Equipment (Treasury - Colecturía). Also a voucher of \$ 2.00 (Code 0842).

___ Certification of no fines issued by the Department of Transportation and Public Works; with three (3) days or less of issued to the date of travel (N / A for Heavy Machinery or Equipment). Said document must be struck and signed by a Public Works agent and include a \$11.00 stamp with the \$2.00 stamp (Code 0842).

___ 234 Form issued by the Department of Transportation and Public Works including a \$11.00 stamp with the \$2.00 stamp (Code 0842).

___ Sworn Statement before a Notary Public certifying that:

* This car is your property (include brand, model, year, color, serial #, registration #).

* Must include that you authorize Priority RoRo Services to export the vehicle to the Island and that relieves and / or exonerates the Department of Transportation and Public Works and the Puerto Rico Police from any civil or criminal action in the process of exporting the vehicle. The owner does not make the arrangements must authorize the person who is going to be performing the export procedures in the same statement; but the declaration must be in the name of the owner of the Motor Vehicle, Machinery and / or Heavy Equipment.

___ Negative Certification of Lien issued by ACAA (N / A for Machinery or Heavy Equipment).

___ Pre-inspection of Stolen Vehicles in the designated area of your residence for Motor Vehicles and for Machinery and / or Heavy Equipment; with five (5) days or less of issued to the date of travel.

___ Corporate Resolution for Vehicles and / or Heavy Equipment of Corporations or Companies that will carry out the export.

___ Any Motor Vehicle, Machinery and / or Heavy Equipment that has a value over \$ 2,500 will be made an electronic AES for Customs whose cost is \$ 50.00.

___ You must visit the Priority RoRo Services office in the facilities of Pier 15 to complete the Bill of Landing (Original) on Tuesdays and Thursdays from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

___ You must visit the Customs Offices along with the vehicle or heavy equipment and all documentation for verification on Tuesday and Thursday from 1:00 pm to 3:30 pm in the Free Trade Zone in Guaynabo, PR (near the Federal jail).

___ The vehicle must be completely clean including the engine and it CAN NOT have cargo or merchandise.